



SCHEDULING SURGERY AT FOOTDRx :

SURGICAL LOCATIONS : Where & when can I have surgery?

-Mount Sinai Union Square / PACC – Friday's (2 X per month)

10 Union Square East , between 14th & 15th St. NYC NY 10003 / (212)844-8345
Admitting Reception Desk – 4th Floor / Surgical Suite -4M

-Wyckoff Heights Medical Center / Friday's (1 X per month)

374 Stockholm St Brooklyn NY 11237 (718)963-7272

-Mount Sinai Brooklyn / Select Friday's (1X per month)

3201 Kings Hwy BK Ny 11234 / (718)252-3000

-Englewood Hospital & Medical Center NJ – Wed. AM / Sat. AM

350 Engle St. Englewood NJ 07631 / (201)894-3440

OR / In Office Surgery with Local Anesthesia Only

- BROOKLYN NY OFFICE – 321 Starr St #C2 BK NY 11237 / Tuesdays
- ENGLEWOOD NJ OFFICE – 370 Grand Ave #101 Englewood NJ 07631 / Wednesdays

How will my Surgery Be Scheduled ?

- 24-72 hours after your surgery consult , the Surgical Coordinator will contact you.
- Please provide your contact phone # & email to the Medical Assistant / Front Desk
- The surgical coordinator will need to send you forms so your email address is very important to have.
- NYC / BKLYN Surgical Coordinator / footdrx1@gmail.com
- NJ Surgical Coordinator / footdrx14@gmail.com

Once the Location and Date have been chosen what else will you need to do?

- **Pre-Operative Appointment** with your surgeon / Dr. Jonathan Richards at any office location
This appointment **is mandatory**. You will need to go over the procedure with the Dr., sign consent forms, receive prescriptions , post operative care instructions and pre operative x-rays. If you need a Post Op boot or shoe this will be dispensed to you at this appointment to bring to the surgery. This is your opportunity to ask any questions before the procedure.
- **Disability Forms** – please drop off any forms needed at the pre-operative appointment or email them to footdrx2@gmail.com / You are not disabled till after the surgery is completed. Forms will be completed then. (\$20.00 Fee for surgical disability forms)
- **Medical Clearance for Surgery** – the Surgical Coordinator will email you the Prescription for your PCP- Primary Care Physician to complete. Must be done within 30 days of the surgery and received a week before the procedure. Please read this form and if you have any questions please contact the Surgical Coordinator ASAP. Failure to complete the clearance will postpone / cancel your procedure by the surgical facility.

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321 Starr St. Unit C2 Brooklyn NY 11237
370 Grand Ave Suite 101 Englewood NJ 07631
(888) 265-0610